

BRIEFING NOTES FOR MAIN COORDINATION AND MARKING EXERCISE

1. INTRODUCTION

The above exercise has been scheduled to hold as listed below:

- (a) Co-ordination of CEs and TLs -
- (b) Main Co-ordination Meeting - -
- (c) Marking Period, Submission of Scripts, Mark Sheets and EMS - -
- (d) Departure of Chief Examiners, Team Leaders and Assistant Examiners -

Except otherwise decided, there will be two sessions a day as follows:

Morning Session	-	9.00a.m.	-	1.00 p.m.
Break	-	1.00p.m.	-	2.00 p.m.
Afternoon Session	-	2.00 p.m.	-	5.00 p.m.

The exercise shall take place in the underlisted marking venues across the country:

MVName	Address
ILORIN 1	Ilorin1 M.V, St. Anthony Sec Sch
OTUKPO	Otukpo M.V, St. Francis Col
KATSINA	Katsina M.V, Gov Day Sec. Sch Kofar Yandaka
KADUNA 2	Kaduna2 M.V, Queen Amina Col
AKURE 2	Akure2 M.V, Fiwasaye Girls' Gram Sch
ABEOKUTA 1	Abeokuta1 M.V, Nigeria Navy Sec Sch, Onikoko
IBADAN 2	Ibadan2 M.V, Anwar-UI Gram Sch, Eleyele
NSUKKA 2	Nsukka2 M.V, Govt Technical Col (G.T.C)
LAGOS (SURULERE)	Surulere M.V, A.U.D. Gram Sch, Surulere
UMUAHIA	Umuahia M.V, Holy Rosary Sec Sch
DUTSE	Dutse M.V, Govt Sec Commercial Sch
KAFANCHAN	Kafanchan M.V, Gov Col, Kagoro
ADO-EKITI 2	Ado-Ekiti2 M.V, Ola-Oluwa Muslim Gram Sch
ONDO	Ondo M.V, St. Joseph's Col
SAGAMU	Sagamu M.V. Remo Sec Sch, Sagamu
AUCHI	Auchi M.V, Our Lady of Fatima Col
UYO 2	Uyo2 M.V, Community Sec Sch, Ikot Oku Ubo
JOS	Jos M.V, Rochas International Sec. Sch
LAGOS (IJANIKIN)	Ijanikin M.V, Nigerian Navy Sec Sch, Navy Town, Ijanikin
NSUKKA 1	Nsukka1 M.V, Nsukka High Sch
YENAGOA	Yenagoa M.V, St. Jude's Girls Sec Sch, Amarata
LAGOS (ISOLO)	Lagos (Isolo) M.V. Ansar-Ud-Deen Col

MBAISE	Mbaise M.V, Mbaise Sec Sch, Aboh
KADUNA 1	Kaduna1 M.V, Govt. Girls Sec. Sch,, Kabala Costain
ILE - IFE	Ile-Ife M.V, St. John's Gram Sch, Ile-Ife
OKITIPUPA	Okitipupa M.V, Stella Maris Col
CALABAR	Calabar M.V, Hope Waddel Training Institution
LAFIA	Lafia M.V, Govt Science Sch
LAGOS (AGEGE) 2	Agege2 M.V, Govt Snr Col
UGHELLI	Ughelli M.V, Anglican Girl's Gram Sch
ABAKALI KI	Abakaliki M.V, Holy Ghost Sec Sch
IKORODU	Ikorodu M.V, Govt Snr Col, Ikorodu
LAGOS (OBANIKORO/MARYLAND)	Maryland M.V, Immaculate Heart Sch (Snr), Maryland
ILORIN 2	Ilorin2 M.V, Sheikh Abdulkadir Col
OWERRI 1	Owerri1 M.V, Government Sec Sch
KANO	Kano M.V, Govt College, (KTC)
OGBOMOSO	Ogbomoso M.V, Ogbomoso High Sch
IKARE-AKOKO	Ikare-Akoko M.V, Victory Col
NNEWI	Nnewi M.V, Nnewi High Sch
OTA	Ota M. V., Iganmode Gram Sch, Ota
MINNA	Minna M.V, Ahmadu Bahago Sec Sch, Bosso Rd
ENUGU 1	Enugu1 M.V, Urban Anglican Girls Sch, Ogui New Layout,
LAGOS (IGANDO)	Igando M.V, Igando Community Snr High Sch, Igando
JALINGO	Jalingo M.V, Magami Govt Day Sec Sch
BAUCHI	Bauchi M.V, General Hassan Usman Katsina Col
OSOGBO 1	Osogbo1 M.V, Osogbo High Sch
YOLA	Yola M.V, Gen. Murtala Mohammed Col
OFFA	Offa M.V, Offa Gram Sch, Offa
AGBOR	Agbor M.V, Ogbemudein Model Sec Sch
SAPELE	Sapele M.V, Chude Girls' (Model) Sec Sch
ABUJA	Abuja M.V, Govt Sec Sch, Wuse 3
IJEBU-ODE	Ijebu-Ode M.V, Ijebu-Ode Gram Sch
ENUGU 2	Enugu2 M.V, Anglican Girls Gram Sch, Awkunanaw
LAGOS (AGEGE) 1	Agege1 M.V, State Snr High Sch, Oyewole Agege
UYO 1	Uyo1 M.V, Community Comp Sec. Sch, Four Towns
UROMI	Uromi M.V, Our Lady of Lourdes Girls' Gram Sch
ILESA	Ilesa M.V, Methodist High Sch, Ilesa
KABBA	Kabba M.V, St. Monica Col
GWAGWALADA	Gwagwalada M.V, Govt Sec Sch
BENIN 1	Benin1 M.V, Idia College, Benin-City
ONITSHA 1	Onitsha1 M.V, Dennis Mem Gram Sch
IBADAN 3	Ibadan3 M.V, Islamic High Sch, Bashorun
ONITSHA 2	Onitsha2 M.V, Christ the King Col

ABA	Aba M.V, Girls Sec Sch, Abayi
MAKURDI	Makurdi M.V, Mount St. Gabriel Sec Sch
LAGOS (ILUPEJU)	Ilupeju M.V, Ilupeju Snr Sec Sch, Ilupeju
OWERRI 2	Owerri2 M.V, Govt Technical Col
MAIDUGURI	
OYO	Oyo M.V, Olivet Heights Gram Sch, Oyo
ADO-EKITI 1	Ado-Ekiti1 M.V, Ado Gram Sch
LOKOJA	Lokoja M.V, Bishop Delisle Col
BENIN 2	Benin2 M.V, Oredo Girls' Sec Sch
AWKA	Awka M.V, Igwebike Gram Sch
ILARO	Ilaro M.V. Yewa College, Ilaro
PORT-HARCOURT	Port-Harcourt M.V, Govt. Girls Sec. Schl., Rumuokuta,
GOMBE	Gombe M.V, Govt Sci Sec Sch 1
BIRNIN KEBBI	Birnin Kebbi M.V, Nagari Col
OSOGBO 2	Osogbo2 M.V, Ataoja High Sch of Science
ZARIA	Zaria M.V, Demonstration Sec Sch, ABU
AKURE 1	Akure1 M.V, St. Thomas Aquinas Col
SOKOTO	Sokoto M.V, Federal Govt Col
IKOT-EKPENE	Ikot-Ekpene M.V, State Sec Commercial Sch, Okop Eto
IBADAN 1	Ibadan1 M.V, Loyola College, Old Ife Rd.
ASABA	Asaba M.V, Anglican Girl's Gram Sch
ABEOKUTA 2	Abeokuta2 M.V, Rev. Kuti Mem Gram Sch, Abeokuta
OKIGWE	Okigwe M.V, F. G. C., Okigwe

2. EXAMINERS' TRANSFER REQUESTS

During briefing, you may signify to Examiners who intend to seek transfer to another marking venue. The form designed for this purpose is available in the Heads of venue folder while the e-copy is in the branded CD-RW provided to all marking venues. Kindly produce copies for this purpose.

3. PAYMENT SCHEDULE

The Director of Finance has requested for the Account Numbers of all examiners. Kindly ensure that these account numbers, the name of the bank and the sort codes are boldly written on the claim forms when Examiners sign for scripts.

4. TELEPHONE NUMBERS

Kindly ensure that Examiners' Telephone Numbers are correctly inserted in the "final list of Examiners" as this will facilitate electronic correspondence to examiners whenever the need arises.

5. OTHER INFORMATION

Reconciliation of scripts with Examiners is very important as it will prevent doubts on actual number collected by Examiners, thus ensuring smooth and prompt release of candidate's results.

Note:

Examiners are now discouraged from migrating from Academic Subjects to Trade Subjects. Any Examiner that requests for transfer to a Trade Subject would forfeit his/her marking experience in the previous paper/subject.